

**Documents that are required to be submitted by the Applicants (Photocopies duly attested, to be verified against original):**

**(i). By All Applicants:**

- 1). High School/Secondary/Senior Secondary Mark Sheet and Certificates.
- 2). Graduation or Post graduation Mark Sheet and Certificates.
- 3). Mark Sheet and Certificate of NCTE Recognized Teacher Education Programme completed through Face to Face mode.
- 4). A Certificate issued by the Institution where the candidate has pursued his/her teacher education programme through face to face mode is recognised for offering the teacher education programme through face to face mode by NCTE, along with a copy of the recognition letter issued by NCTE to that institution. In case the recognition letter is not available, then a certificate issued by the Institution should contain the details of the letter number and date of issue of recognition/approval for offering the teacher education programme through face to face mode by the NCTE.
- 5). Original Certificate from the recognized Secondary/Senior Secondary Schools to provide facilities for Practical Work including Internship, **as per the format attached to it.**
- 6). Experience Certificate(s), if experience is claimed.
- 7). Original BED Entrance Examination Admit Card. (Hall Ticket)
- 8). Original Anti-ragging Affidavits in the prescribed formats duly Notorised and signed by Parents and Applicant separately, as given in the Prospectus.
- 9). A Demand Draft of Rs. 50,000/-in favour of Indira Gandhi National Open University and payable at city of the concerned Regional Centre where the counselling is to be held, towards the **programme fee**, as communicated to the candidates through B.Ed Application Form and Guide for Applicants, January 2017.
- 10). One Passport size Photograph

**(ii). By Applicants claiming reserved seat:**

- 11). Category (SC/ST) Certificate for claiming SC/ST Seat
- 12). OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The Certificate, not older than 3 years, should be in the format as given at page no. 96 of the Student Handbook and Prospectus of the B.Ed Programme.
- 13). Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability.
- 14). War-widow Certificate for claiming War Widow Seat
- 15). Kashmiri Migrant Certificate for claiming KM Seat

**(iii). By the Applicants whose name is changed after High School (all documents listed below):**

- 16). Affidavit sworn in before 1<sup>st</sup> Class Magistrate specifying the change in the name.
- 17). A copy of News paper advertisement, where notification for change of name was published
- 18). Copy of the Gazette Notification (not required for female candidates after marriage)
- 19). In case of changed Surname after marriage, Marriage Certificate issued by Registrar (Marriages) or Marriage Card.

**Certificate to provide facilities for Practical Work including Internship**

The candidates are required to provide the certificate in original at the Counselling from a recognized Secondary/Senior Secondary School to provide the facilities for Practical Work including Internship, as per the format given below.

**Certificate to provide facilities for Practical Work including Internship**

I hereby undertake that the School will provide facilities to Mr/Ms.-----needed for carrying practical work including internship for the B.Ed Programme. This School is Secondary/Higher/Senior Secondary School.

Signature of Principal/Headmaster/Headmistress

Place:.....

Full Name:.....

Date:.....

Name of the School.....

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Registration No. of the Institution.....

Full Address.....

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